



Please return form to:
Pro Players Foundation
1256 Main Street, Suite 244
Southlake, TX 76092
Phone: 313.444.0081
Fax: 817.481.5230
info@proplayersfoundation.com

GIFT/IN-KIND DONOR FORM

Pro Players Foundation General Donation Specific Program or Event Donation

Program/Event Name & Date (if applicable): _____
Pro Players Foundation Contact/Solicitor Name: _____

PLEASE NOTE: Receipt cannot be issued without complete information.

Donor Information:

Donor is (please check all that apply): Individual Organization/Company Related Party (Board of Directors, Advisory Board, etc.) PPF Affiliation: _____

Donor Name (as it should appear on receipt and in print) _____

Name of Contact Person (for Organization/Company): _____

Address: _____

City/State/Zip: _____

Business Phone: _____ **E-mail address:** _____

Item or Cash Donation Information:

Item Name: _____

Estimated Fair Market Value of Item or Cash Amount \$ _____ (Determined by donor if non-cash donation)

Item Description (please specify color, size, material, time available, gratuity added if applicable, or other requirements):

Donor Signature: _____ **Date:** _____

The Donor Signature line must be signed to verify that the "estimated fair market value" amount was provided by the actual donor.

The Pro Players Foundation is a 501(c)(3) nonprofit organization, Tax I.D. No. 20-8716366.

Per IRS regulations, any item you value over \$500 requires IRS Form 8283; any item you value over \$5,000 requires Form 8283 and a written appraisal.

Contributions of services and partial interest (e.g., use of beach condo) are not deductible as charitable contributions.

Should you have any questions on the above, please refer to www.irs.gov publication 526 and 561, and consult your tax adviser.

Check appropriate selections: Tangible Item or Certificate (if this donation is a gift certificate, please attach.)

PPF INTERNAL USE ONLY:
Donation Classification:

Donor Form Instructions

A donation form must be completed for every gift, tangible or intangible. Please print or type the information as legibly as possible. The forms are used to provide information for accurate depiction of the item and to prepare receipts for tax purposes

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1. **Donor's Name** - Fill in the donor's name, address, and phone number. The donor is the person and/or company actually donating the item. The contact name is of the person filling out the form.
2. **Address** - To ensure proper acknowledgment and an accurate receipt, it is very important that the address, zip code, and phone number are complete and accurate.
3. **Signature** - The Donor Signature line must be signed to verify the "estimated fair market value" amount was provided by the actual donor.
4. **Detailed Description** - Describe the item or service fully. Please be as descriptive as possible.
5. **Estimated Fair Market Value** - The "estimated fair market value" is the value of the item according to the donor.
6. **Tax Info** - If your item is valued over \$500.00, the Pro Players Foundation will send you IRS Form 8283 confirming receipt of the in-kind donation. If the item is over \$5,000.00, you need to provide an appraisal if you wish to receive a signed IRS 8283 from PPF; additionally, you must provide your Social Security number. These requirements are for your tax records. A donation of a service or partial interest by the donor cannot be receipted. Examples include: a massage, a consultation, an interior designer painting a living room, frequent flyer miles, use of a beach condo, and advertising space. Should you have any questions, please refer to www.irs.gov publications 526 and 5641, and consult your tax adviser.
7. **Check Boxes** - Check appropriate selections. Is the donation a gift certificate? Will you be providing display materials? Does the item need to be picked up?
8. **Return Instructions** - Return the donation form with the item directly to the Pro Players Foundation: 1256 Main Street, Suite 244, Southlake, TX 76092

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the
 requester. Do not
 send to the IRS.

Name (as shown on your income tax return)
Pro Players Foundation, Inc.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required):
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
 Other (see instructions) ▶ **Non-Profit**

Address (number, street, and apt. or suite no.)
1256 Main St., Ste. 252

City, state, and ZIP code
Southlake, TX 76092

Requester's name and address (optional)

List account number(s) here (optional)

Exempt payee

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

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Employer identification number

2	0	-	8	7	1	6	3	6	6
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Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶  Date ▶ **7-26-2011**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

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